



# **SASS SOCIAL RESPONSIBILITY COMMITTEE**

## **COMMITTEE TOR & POLICY GUIDELINES**

### **COMMITTEE ESTABLISHED ito Clause 13.7 & 13.8 of the SASS Constitution.**

#### **1. INTRODUCTION / BACKGROUND**

Forming of a committee that will be responding to and identifying Social Responsibilities ranging from individuals, families, communities and NPO's, but also very importantly responding to and identifying social needs within our profession.

Including :

- Adopt A Sheriff Project – Where we aim to address the socio-economic needs of members. Including their need in respect of training, guidance and equipment.
- Good Samaritan Project – Where we aim to have a greater involvement in the communities we serve through social responsibility, GBV projects, disaster projects, humanitarian assistance.
- All event in our profession such as World Sheriff's Day and 16 Days of Activism Against Violence Against Woman and Children - where we aim to encourage our members to be actively involved and guide them on how they can successfully run programs for these projects and the benefits they will reap from this for themselves and their colleagues.

#### **2. PURPOSE**

Promoting the SASS visibility, positive publicity and social footprint.

For SASS to be able to make a difference in the communities we serve and to have a positive impact in our communities and at the same time establish the sheriff as a compassionate role player.

For SASS to be able to make a difference in our profession and amongst our members.

#### **3. SCOPE OF APPLICATION**

Beneficiaries :

- a) Sheriffs who are members of SASS and need assistance.

- b) Individuals, families, communities and NPO's who need assistance and are worthy of our assistance.
- c) Other Stakeholders will vary from time to time but would probably include (not limited to) : SASS, Sheriffs, identified beneficiaries, companies who are willing to partner with us and assist in projects, NPO's and government.

Focus areas :

- 1. Good Samaritan Project - Individuals, families, communities and NPO's.
- 2. Adopt A Sheriff Project – members with social needs within our profession.
- 3. All Socio Economic Events in our profession such as World Sheriff's Day and 16 Days of Activism Against Violence Against Woman and Children.

#### **4. MANNER OF INTERVENTION**

##### **4.1 Adopt A Sheriff Projects**

- Identify sheriffs who need assistance
- Bring awareness to members so they can refer others for this project

**CRITERIA** for monetary assistance :

- Paid up loyal SASS members.
- Provide a copy of your FFC (Fidelity Fund Certificate) to prove that your Trust account is in good standing.
- Provide a sworn affidavit stating :
  - How regularly do you actively participate and attend SASS meetings
  - List the last three SASS meetings that you attended and provide full details.
  - Explain what assistance you seek from SASS and why.
  - If financial aid is sought, explain what it is for and why you need assistance. If it is to assist in the purchase of an item you are required to obtain three quotes.
  - State what your Turnover was in the last Financial Year and provide evidence of this.
- Financial assistance will be strictly subject to availability of funds.
- No assistance will be provided in the setting up of an office. When applying for a position you have indicated your ability to set up your office and it would not be fair to others if SASS now starts to assist certain individuals in the start-up of their office.
- SASS will also not assist financially towards things such as : stationary; salaries; rental etc.
- SASS may assist in the purchase of essentials such as computers, printers, computer programs and . . . .

- Unless not avoidable, SASS will not pay funds to the sheriff, but will pay directly to the service provider if it is for equipment, etc.
- Payment threshold is up to R10 000.00 can be approved by the sub-committee. Larger amounts must be authorised by the National Exco upon considering the Report and Recommendations made by the sub-committee.

#### **4.2 Good Samaritan Projects**

- Identify Individuals, families, communities and NPO's who need assistance.
- Bring awareness to members so they can refer others for this project.
- Assistance can also be provided in the event of Natural Disasters .
- Provincial ExcOs and members to be involved together with this sub-committee.

##### **CRITERIA for monetary assistance :**

- Paid up loyal SASS members.
- Perhaps when selecting worthy beneficiaries we can try to rotate between provinces.
- Candidates will have to present their case on their letterhead or on a sworn affidavit.
- Careful consideration must be given by the committee as to the moral and ethical criteria for getting involved in each intervention.
- Payment threshold is up to R10 000.00 can be approved by the sub-committee. Larger amounts must be authorised by the National Exco upon considering the Report and Recommendations made by the sub-committee.

#### **4.3 Socio Economic Events in the Profession**

- Identify socio economic events that our profession can impact on and that impacts on us.
- Bring awareness to members so they can refer others for this project.
- Provide guidance to members on how they can become involved and get a higher profile positive exposure through their involvement.
- Provincial ExcOs and members to be involved together with this sub-committee.
- Pro-bono work can also be a valuable tool in this regard.

##### **CRITERIA :**

- SASS must be portrait as being sensitive and involved.
- SASS must always be presented in a positive light.

#### **4.4 Bereavements**

- Identify bereavements within our ranks.
- Bring awareness to members so they can refer these to us.

- This is a joint project between National and Provinces. Provincial ExcOs must take the lead on this. Provinces can run with this under the guidelines and criteria provided here.

**CRITERIA :**

- SASS assistance will only be provided in the case of the death of a Sheriff or his/her immediate family. This includes and is limited to the death of the : Spouse, Children, & Parents.
- The Province will / can send Flowers and a Card.
- National Exco will send our request for Donations that can be made to the sheriff or his / her spouse.
- Provincial Exco must encourage members to attend the funeral and / or try to send a delegation to represent SASS.

**5. THE CONSTITUTION OF THE COMMITTEE**

Preferably not less than four (4) permanent members in the main sub-committee.

Preferably, each province to provide one (1) SASS member who will be that province's liaison with this sub-committee. Preferably a member who is not a part of the Provincial Exco. If no such person is elected from the province then that province's Chairperson of the Provincial Exco will be the responsible person.

**6. ROLES AND RESPONSIBILITIES OF COMMITTEE MEMBERS (if applicable)**

1. To make themselves available for committee meetings
2. Perform on individual roles and responsibilities
3. Contribute productively and work together to provide an end product that can be implemented by members.

**7. MONITOR AND EVALUATE EFFECTIVENESS**

Members of this committee must regularly evaluate their previous work to ensure that work delivered is valuable and implemented effectively and achieves the goal.

Members to provide regular feedback in Reports to the National Exco.