



SASS EVENTS COMMITTEE

COMMITTEE TOR & POLICY GUIDELINES

COMMITTEE ESTABLISHED ito Clause 13.7 & 13.8 of the SASS Constitution.

1. INTRODUCTION / BACKGROUND

Establishing a Committee that can capacitate SASS members and provinces to host SASS events and represent SASS at events we are invited to.

This committee will be identifying and overseeing SASS Events.

Will also aim to assist provinces in hosting National and Provincial Events.

2. PURPOSE

If the need arises the committee will plan the necessary events. However the committee's main function will be to assist other planning committees with guidance and feedback in their planning process.

Conceptualising, organising and managing SASS events, either directly or in a supervisory capacity by assisting any planning committee.

To identify annual events and ensure that a planning committee is formed to attend to each event.

3. SCOPE OF APPLICATION

Beneficiaries :

- a) SASS Members
- b) SASS as an organisation – Image and Publicity

Focus areas :

1. Calendar Events
 - 1.1 World Sheriffs Day (connect with Social Responsibilities Committee)
 - 1.2 SASS Woman's Day Event
 - 1.3 SABFS Woman's Day Event

- 1.4 GBV Events
- 1.5 Activism Against Violence
- 1.6 Mandela Day
2. National AGM and / or Conference
3. SASS National Gala Dinner
4. Provincial AGM and / or Conference
5. Provincial Road Shows
6. Any other Events

4. MANNER OF INTERVENTION

- ❖ Conceptualise new events that may become necessary.
- ❖ Provinces can bring their initiatives to committee and this committee will collaborate with them on the planning and hosting of the event in a supportive capacity.
- ❖ This Sub-committee can identify events where SASS needs to be represented and then request the applicable Province to attend and represent SASS at the event.
- ❖ This committee's role is mainly an Advisory and Support role.
- ❖ Hands on support or involvement can be arranged for provinces if the need exists.
- ❖ This committee will liaise with the Provincial ExcOs in this regard.

5. THE CONSTITUTION OF THE COMMITTEE

Preferably not less than four (4) permanent members in the main sub-committee. Including a Chairperson.

The ExcOs of each Province will be the liaison to its province.

6. ROLES AND RESPONSIBILITIES OF COMMITTEE MEMBERS (if applicable)

1. To make themselves available for committee meetings
2. Perform on individual roles and responsibilities
3. Contribute productively and work together to provide an end product that can be implemented by members.

7. MONITOR AND EVALUATE EFFECTIVENESS

Members of this committee must regularly evaluate their previous work to ensure that work delivered is valuable and implemented effectively and achieves the goal.

Provide regular feedback to National ExCo.